HOW TO APPLY TO CASA DI MIR MONTESSORI SCHOOL – 2020/21

ABOUT APPLYING FOR MIDDLE SCHOOL

We are pleased that you have chosen to apply to Casa di Mir Montessori School. The Admissions Committee evaluates children based on the application, current teacher evaluations, and observations during the child’s visit.

Casa di Mir values a diverse community and does not discriminate on the basis of race, color, national or ethnic origin, sex or religious affiliation. Casa di Mir reserves the right to select students based on educational compatibility with the Montessori program.

Our goal in admissions is to find a good match between child, family, and school. Casa di Mir welcomes applications from all families.

DEADLINE

For priority consideration, please submit all application materials by February 7, 2020.

IMPORTANT DATES

Open House
Sunday, January 26th from 2:00 – 4:00pm

Prospective 1st Grade Student Assessment Day
Friday, February 28th
(Completed application packet required)

Late applicants will be scheduled individually if space is available. Prospective 1st graders may be asked to attend a shadow day in addition to the scheduled assessment day.

Shadow Days:
All 2nd through 8th grade applicants are required to attend 2 shadow days. Shadow days are scheduled through the Admissions Office.
(Completed application packet required)

APPLICATION CHECKLIST

☐ VISIT THE SCHOOL
Individual tours are available Monday to Friday by appointment only. Please email or call our Director of Admissions to schedule a tour.

☐ ATTEND OUR OPEN HOUSE
The Open House is the best opportunity to meet faculty and our Board of Directors, tour the campus, and receive details on the admissions process and financial aid.

☐ SUBMIT A COMPLETED APPLICATION PACKET
Applications (including the non-refundable, $100 application fee) received by Feb. 7, 2020 will be given priority in admissions consideration. As part of their application, 6th/7th/8th graders respond to a question in writing. All forms are available from the school office or online at www.casadimir.org.

☐ SUBMIT A COMPLETED TEACHER EVALUATION FORM
Please have your child’s current teacher complete and return the Teacher Evaluation Form directly to Casa di Mir. All forms must be received before your child will be scheduled for a visit.

☐ APPLICANTS ATTEND ASSESSMENT OR SHADOW DAYS
All visits are scheduled through the Admissions Office.

☐ FAMILY CONVERSATION
(REQUIRED FOR ELEM. & MIDDLE SCHOOL)
Family conversations are scheduled through the Admissions Office.

☐ FINANCIAL AID
If you are interested in financial aid, please request a packet from the Director of Finance.

CONTACT INFORMATION
Please call our Director of Admissions at (408) 370-3073 or email admissions@casadimir.org.
APPLICATION FOR MIDDLE SCHOOL ADMISSION 2020-21

Please check one:

[ ] Middle School – 7th Grade          [ ] Middle School – 8th Grade

Child’s Full Name

[ ] Boy       [ ] Girl       Date of Birth

Address

Street      City      Zip

Child lives with

[ ] Both Parents          [ ] Other/Specify: ___________________

First Parent              Second Parent

Address

City, Zip

Phone

E-mail

Occupation

Employer

Business Phone

Child’s Current School

Grade Level

Address

Phone

Previous Schools Attended:

Siblings, names and ages

I (we) affirm that the information provided in this application is true and correct to the best of my (our) knowledge.

Signature          Date

Signature          Date

BOTH PARENT SIGNATURES REQUIRED
Please answer the following questions as thoroughly as possible. Please use a separate sheet of paper if more space is needed.

1. How did you learn about Casa di Mir? (please check all that apply)
   - Current school / teacher
   - Friend (name)___________________
   - Word of mouth
   - Other sources (name)_____________
   - Internet
   - Publication (name)_______________

2. Why do you want your child to attend Casa di Mir?

3. What does Montessori education mean to you?

4. What are your educational goals for your child?

5. Do you intend to keep your child at Casa di Mir through 8th grade? If not, through which grade level?

6. What are your child’s strengths in school? What are his/her challenges?

7. Where is your child currently enrolled, and why are you changing schools?

8. Do have any concerns about your child’s developmental growth (academic, physical, or social)? □ No □ Yes

9. Is your child receiving remediation for any of your concerns? □ No □ Yes    If yes, please explain:

10. What are your child’s interests and activities outside of school?

11. What language is spoken at home? ____________________Other language(s) spoken: ____________________

12. What skills and talents would you be willing to share with the school? In which ways would you be willing and able to participate? (i.e. classroom support, fundraising, maintenance, grant writing, field trip driver, etc.)

*FOR MID-YEAR TRANSFER APPLICANTS: On another sheet, please indicate the reasons you wish to move your child from his/her current school and what you hope our program can offer.

*FOR ALL APPLICANTS: Use the space below, or the reverse side, if there is additional information you wish to share about your child/family.
*FOR ALL 6th, 7th & 8th GRADE APPLICANTS (to be answered by the prospective student and returned with the application packet): What do you know about the Upper Elementary and Middle School Programs that interests you? Why do you think the program would be a good fit for you?
PARTICIPATION REQUIREMENT ACKNOWLEDGEMENT

Parent Participation Requirement

Casa di Mir requires a minimum of 40 service hours per school year. Parent participation enhances our program and contributes immeasurably to the success of our students. Upon acceptance to Casa di Mir, each family is required to sign a Parent Participation Contract. Highlights of the contract are listed below. Please review them and sign at the bottom of this form to acknowledge that you have been informed of this requirement.

Participation Hours

Participation Hours: A minimum of 40 hours per family is required. Parents may choose from a variety of opportunities both in the classroom and out. A list of participation opportunities is provided to families upon enrollment.

School Clean-up Days: Participation is required at one clean-up day per school year. We typically schedule one clean up day just prior to the beginning of the school year, one in January just prior to the Open House, and one in June just before the end of the school year. Hours worked at clean-up days are counted toward total participation hours.

Timecards: Parents are required to track the volunteer hours work. A form for recording participation hours is available in the office. A record of the participation hours must be turned into the office no later than June 1.

General Participation

In order to ensure a smooth-running community and to stay abreast of activities, we also require that parents:

- Read and adhere to the policies in the Parent-Student Handbook.
- Attend the New Parent Orientation.
- Read all weekly communications sent home via email and Friday Folder.
- Attend Back to School Nights and other parent meetings.

I have read the above information and understand that upon acceptance to Casa di Mir Montessori School I will be required to sign a Parent Participation Contract.

_______________________________________
Parent Signature

__________________________
Date

_______________________________________
Parent Signature

__________________________
Date

BOTH PARENT SIGNATURES REQUIRED
# TEACHER EVALUATION FOR MIDDLE SCHOOL APPLICANT 2019-20

## PARENT AUTHORIZATION FOR RELEASE OF INFORMATION

**To the Applicant:** Please sign this form and give it to your child's present teacher, principal or counselor.

I, the undersigned, hereby consent to the release of the information about my child as requested below. I understand that this evaluation will be submitted directly to Casa di Mir and will remain confidential. I also give my permission for any representative of Casa di Mir Montessori School to speak with any faculty or staff member of the school listed below.

**Signature of Parent or Legal Guardian** __________________________________________ Date __________

**Student's Full Name:** ___________________________ **Date of Birth** _______ **Current Grade Level** ______

**Name of School** ___________________________________________ **Telephone** ______________________

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## REQUEST FOR INFORMATION FROM CURRENT TEACHER

**To the School:** The student named above is an applicant for admission to Casa di Mir. We are requesting a personal and academic evaluation of the student. This information is of primary importance in evaluating the student for admission and will remain confidential. Please have the current teacher complete this form and return it via MAIL (see below), EMAIL (admissions@casadimir.org) OR FAX (408-370-3153) no later than Feb. 7, 2020.

**To the Teacher:** We appreciate your candid assessment. This evaluation will remain confidential.

1. How long and in what capacities have you known this student, including in what course(s) and at what grade level(s)?

2. What are the first few words that come to mind to describe this student?

3. Please compare this student’s academic achievement with his/her ability.

4. Please give a general idea of academic skills, name of reading or math programs used, and approximate level of completion.

   **Reading**
   - □ Below grade level
   - □ at grade level
   - □ above grade level

   **Writing**
   - □ Below grade level
   - □ at grade level
   - □ above grade level

   **Math**
   - □ Below grade level
   - □ at grade level
   - □ above grade level

5. Please state any challenges (e.g. short attention span, easily frustrated, organizing skills, time management).

6. Describe the student's strengths and weaknesses.
   - **Strengths:**...
Weaknesses:

7. Does this student demonstrate an ability to concentrate independently on projects? Is he/she self-motivated? Explain.

8. For each item, please check the most appropriate description of the student:

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<tr>
<th></th>
<th>Limited</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
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<tbody>
<tr>
<td><strong>Academic ability</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Integrity</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Creativity</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Motivation</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Consideration of others</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Fulfills responsibilities</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Class participation</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Classroom conduct</strong></td>
<td>□</td>
<td>□</td>
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<td>□</td>
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<tr>
<td><strong>Ability to work in a group</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<td><strong>Ability to work alone</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Follows direction</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Study habits</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td><strong>Organizational skills</strong></td>
<td>□</td>
<td>□</td>
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9. In relation to others of the same age you have known, please summarize your assessment of this student’s:

<table>
<thead>
<tr>
<th></th>
<th>Below average</th>
<th>Average</th>
<th>Good</th>
<th>Outstanding</th>
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<tr>
<td><strong>Interpersonal abilities (with peers):</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td><strong>Interpersonal abilities (with adults):</strong></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

10. Has this student been assessed for being gifted, learning disabilities, ADHD, speech/language, or Autism Spectrum Disorders?

   YES □  NO □ (If yes, fill in the information below.)

   *Type of Assessment:* ____________________________  *Is there a specific diagnosis?* ________________
11. Are there concerns that this student should be considered for such assessment? If so, explain.

12. What special instruction or support does this student receive? (e.g. gifted, learning disabilities, social and emotional development, behavioral)

13. Please comment on this student's attitude toward school and approach to new experiences.

14. What key positive qualities of the student stand out to you?

15. What key challenging qualities of the student stand out to you?

16. Please comment on the parents’ role in their child’s education, and of their support of your school’s policies and educational mission.

17. *(Optional)* On another sheet, please offer any additional information which you feel might help us assess this student.

   □ If you have additional information that you feel would be better conveyed by a telephone conversation, please check here. Thank you.

   Best hours to reach me are __________________ at this phone number __________________.

Print Name ___________________________    Email ________________________________
Title ________________________________    Telephone ________________________________
Signature ______________________________