



HOW TO APPLY TO CASA DI MIR MONTESSORI SCHOOL – 2019/20

ABOUT APPLYING FOR MIDDLE SCHOOL

We are pleased that you have chosen to apply to Casa di Mir Montessori School. The Admissions Committee evaluates children based on the application, current teacher evaluations, and observations during the child's visit.

Casa di Mir values a diverse community and does not discriminate on the basis of race, color, national or ethnic origin, sex or religious affiliation. Casa di Mir reserves the right to select students based on educational compatibility with the Montessori program.

Our goal in admissions is to find a good match between child, family, and school. Casa di Mir welcomes applications from all families.

DEADLINE

For priority consideration, please submit materials by February 8, 2019. Limited spaces may be available after that time.

IMPORTANT DATES

Open House

Sunday, January 27th from 2:00 – 4:00pm

Prospective 1st Grade Student Assessment Day:

Friday, March 1st

(Completed application packet required)

Late applicants will be scheduled individually if space is available. Prospective 1st graders may be asked to attend a shadow day in addition to the scheduled assessment day.

Shadow Days:

All 2nd through 8th grade applicants are required to attend 2 shadow days. Shadow days are scheduled through the Admissions Office.

(Completed application packet required)

CONTACT INFORMATION

Please call our Admissions Director at (408) 370-3073.

APPLICATION CHECKLIST

- VISIT THE SCHOOL
Individual tours are available Monday to Thursday by appointment only. Please call our Admissions Director to schedule a tour.
- ATTEND OUR OPEN HOUSE
The Open House is the best opportunity to meet faculty and our Board of Directors, tour the campus, and receive details on the admissions process and financial aid.
- SUBMIT A COMPLETED APPLICATION PACKET
Applications (including the non-refundable, \$100 application fee) received by Feb. 8, 2018 will be given priority in admissions consideration. 6th/7th/8th graders are asked to respond to a question in writing as part of their application. All forms are available from the school office or online at www.casadimir.org.
- SUBMIT A COMPLETED TEACHER EVALUATION FORM
Please have the current teacher complete and return the Teacher Evaluation Form directly to Casa di Mir. All forms must be received before your child will be scheduled for a visit.
- CHILD MUST ATTEND ASSESSMENT OR SHADOW DAYS
All visits are scheduled through the Admissions Office.
- FAMILY CONVERSATION
(REQUIRED FOR ELEM. & MIDDLE SCHOOL)
Family conversations are scheduled through the Admissions Office.
- FINANCIAL AID
If you are interested in financial aid, please request a packet from the Finance Director.



APPLICATION FOR MIDDLE SCHOOL ADMISSION 2019-20

Please check one:

Middle School – 7th Grade

Middle School – 8th Grade

Child's Full Name _____

Boy Girl Date of Birth _____

Address _____

Street

City

Zip

Child lives with Both Parents Other/Specify: _____

First Parent _____ Second Parent _____

Address _____ Address _____

City, Zip _____ City, Zip _____

Phone _____ Phone _____

E-mail _____ E-mail _____

Occupation _____ Occupation _____

Employer _____ Employer _____

Business Phone _____ Business Phone _____

Siblings, names and ages _____

Child's Current School _____ Grade Level _____

Address _____ Phone _____

Previous Schools Attended: _____

I (we) affirm that the information provided in this application is true and correct to the best of my (our) knowledge.

Signature _____ Date _____

Signature _____ Date _____

BOTH PARENT SIGNATURES REQUIRED



Casa di Mir MONTESSORI SCHOOL

MIDDLE SCHOOL PARENT QUESTIONNAIRE 2019-20

Please answer the following questions as thoroughly as possible. Please use a separate sheet of paper if more space is needed.

1. How did you learn about Casa di Mir? (please check all that apply)
 - Current school / teacher
 - Word of mouth
 - Internet
 - Friend (name) _____
 - Other sources (name) _____
 - Publication (name) _____
2. Why do you want your child to attend Casa di Mir?
3. What does Montessori education mean to you?
4. What are your educational goals for your child?
5. Do you intend to keep your child at Casa di Mir through 8th grade? If not, through which grade level?
6. What are your child's strengths in school? What are his/her challenges?
7. Where is your child currently enrolled, and why are you changing schools?
8. Do have any concerns about your child's developmental growth (academic, physical, or social)? No Yes
9. Is your child receiving remediation for any of your concerns? No Yes If yes, please explain:
10. What are your child's interests and activities outside of school?
11. What language is spoken at home? _____ Other language(s) spoken: _____
12. What skills and talents would you be willing to share with the school? In which ways would you be willing and able to participate? (i.e. classroom support, fundraising, maintenance, grant writing, field trip driver, etc.)

***FOR MID-YEAR TRANSFER APPLICANTS:** On another sheet, please indicate the reasons you wish to move your child from his/her current school and what you hope our program can offer.

***FOR ALL APPLICANTS:** Use the space below, or the reverse side, if there is additional information you wish to share about your child/family.



***FOR ALL 6th, 7th & 8th GRADE APPLICANTS (to be answered by the prospective student and returned with the application packet):** What do you know about the Upper Elementary and Middle School Programs that interests you? Why do you think the program would be a good fit for you?



PARTICIPATION REQUIREMENT ACKNOWLEDGEMENT

Parent Participation Requirement

Casa di Mir requires a minimum of 40 service hours per school year. Parent participation enhances our program and contributes immeasurably to the success of our students. Upon acceptance to Casa di Mir, each family is required to sign a Parent Participation Contract. Highlights of the contract are listed below. Please review them and sign at the bottom of this form to acknowledge that you have been informed of this requirement.

Participation Hours

Participation Hours: A minimum of 40 hours per family is required. Parents may choose from a variety of opportunities both in the classroom and out. A list of participation opportunities is provided to families upon enrollment.

School Clean-up Days: Participation is required at one clean-up day per school year. We typically schedule one clean up day just prior to the beginning of the school year, one in January just prior to the Open House, and one in June just before the end of the school year. Hours worked at clean-up days are counted toward total participation hours.

Timecards: Parents are required to track the volunteer hours work. A form for recording participation hours is available in the office. A record of the participation hours must be turned into the office no later than June 1.

General Participation

In order to ensure a smooth-running community and to stay abreast of activities, we also require that parents:

- Read and adhere to the policies in the Parent-Student Handbook.
- Attend the New Parent Orientation.
- Read all weekly communications sent home via email and Friday Folder.
- Attend Back to School Nights and other parent meetings.

I have read the above information and understand that upon acceptance to Casa di Mir Montessori School I will be required to sign a Parent Participation Contract.

Parent Signature

Date

Parent Signature

Date

BOTH PARENT SIGNATURES REQUIRED



TEACHER EVALUATION FOR MIDDLE SCHOOL APPLICANT 2019-20

PARENT AUTHORIZATION FOR RELEASE OF INFORMATION

To the Applicant: Please sign this form and give it to your child's present teacher, principal or counselor.

I, the undersigned, hereby consent to the release of the information about my child as requested below. I understand that this evaluation will be mailed directly to Casa di Mir and will remain confidential. I also give my permission for any representative of Casa di Mir Montessori School to speak with any faculty or staff member of the school listed below.

Signature of Parent or Legal Guardian _____ Date _____

Student's Full Name: _____ Date of Birth _____ Current Grade Level _____

Name of School _____ Telephone _____

REQUEST FOR INFORMATION FROM CURRENT TEACHER

To the School: The student named above is an applicant for admission to Casa di Mir. We are requesting a personal and academic evaluation of the student. This information is of primary importance in evaluating the student for admission and will remain confidential. Please have the current teacher complete this form and **return it via MAIL (see below), EMAIL (admissions@casadimir.org) OR FAX (408-370-3153) no later than Feb. 9, 2018.**

To the Teacher: We appreciate your candid assessment. This evaluation will remain confidential.

1. How long and in what capacities have you known this student, including in what course(s) and at what grade level(s)?
2. What are the first few words that come to mind to describe this student?
3. Please compare this student's academic achievement with his/her ability.
4. Please give a general idea of academic skills, name of reading or math programs used, and approximate level of completion.

Reading	<input type="checkbox"/> Below grade level	<input type="checkbox"/> at grade level	<input type="checkbox"/> above grade level
Writing	<input type="checkbox"/> Below grade level	<input type="checkbox"/> at grade level	<input type="checkbox"/> above grade level
Math	<input type="checkbox"/> Below grade level	<input type="checkbox"/> at grade level	<input type="checkbox"/> above grade level
5. Please state any difficulties (e.g. short attention span, easily frustrated, organizing skills, time management).

6. Describe the student's strengths and weaknesses.

Strengths:



Weaknesses:

7. Does this student demonstrate an ability to concentrate independently on projects? Is he/she self-motivated? Explain.

8. For each item, please check the most appropriate description of the student:

Academic ability	<input type="checkbox"/> Limited	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
Integrity	<input type="checkbox"/> Questionable	<input type="checkbox"/> Usually trustworthy	<input type="checkbox"/> Trustworthy	<input type="checkbox"/> Highly trustworthy
Creativity	<input type="checkbox"/> Little	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
Motivation	<input type="checkbox"/> Poor	<input type="checkbox"/> Sporadic	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
Consideration of others	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Fulfills responsibilities	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Class participation	<input type="checkbox"/> Rarely contributes	<input type="checkbox"/> Contributes occasionally	<input type="checkbox"/> Contributes frequently	<input type="checkbox"/> Always Contributes
Classroom conduct	<input type="checkbox"/> Frequent disruptions	<input type="checkbox"/> Occasional misconduct	<input type="checkbox"/> Good behavior	<input type="checkbox"/> Exemplary
Ability to work in a group	<input type="checkbox"/> Limited	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
Ability to work alone	<input type="checkbox"/> Needs constant help	<input type="checkbox"/> Needs help frequently	<input type="checkbox"/> Needs help occasionally	<input type="checkbox"/> Always works well
Follows direction	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Study habits	<input type="checkbox"/> Poor	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent
Organizational skills	<input type="checkbox"/> Poor	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Excellent

9. In relation to others of the same age you have known, please summarize your assessment of this student's:

Interpersonal abilities (with peers):	<input type="checkbox"/> Below average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Outstanding
Interpersonal abilities (with adults):	<input type="checkbox"/> Below average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Outstanding
Overall academic skills:	<input type="checkbox"/> Below average	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Outstanding

10. Has this student been assessed for being gifted, learning disabilities, ADHD, speech/language, or Autism Spectrum Disorders?

YES NO (If yes, fill in the information below.)

Type of Assessment: _____ Is there a specific diagnosis? _____



11. Are there concerns that this student should be considered for such assessment? If so, explain.

12. What special instruction or support does this student receive? (e.g. gifted, learning disabilities, social and emotional development, behavioral)

13. Please comment on this student's attitude toward school and approach to new experiences.

14. What key positive qualities of the student stand out to you?

15. What key challenging qualities of the student stand out to you?

16. Please comment on the parents' role in their child's education, and of their support of your school's policies and educational mission.

17. *(Optional)* On another sheet, please offer any additional information which you feel might help us assess this student.
 - If you have additional information that you feel would be better conveyed by a telephone conversation, please check here. Thank you.

Best hours to reach me are _____ at this phone number _____.

Print Name _____

Email _____

Title _____

Telephone _____

Signature _____